

CCRM Certification Series



Rancho Cucamonga Series

Location: AAGIE Office- 10630 Town Center Dr, Suite 116, Rancho Cucamonga, CA 91730

Time: Each class meets on Monday from 1:00 pm – 4:30 pm

Cost: Individual Courses: \$75.00 Members, \$90.00 Non-Members. Entire Series: \$525.00 AAGIE Members, \$725.00 Non-Members

Registration: Contact Crystal by Phone: (909) 948-0784 ex 10, Email: Crystal@aagie.com Or Fax: (909) 948-7625.

ENTIRE SERIES RUNS FROM September 13- November 22

The Apartment Association Greater Inland Empire is pleased to offer the California Certified Residential Manager (CCRM) Professional Certification program for students who are interested in advancing in a career in property management.

CCRM Certification Courses can be taken individually or as a series. When you complete the series you will have the skills necessary to efficiently and effectively manage rental property and be an asset to your employer.

CCRM provides students with an excellent overall training in Fair Housing, Maintenance, Legal Compliance, Risk Management, and the Life Cycle of Tenancy.

Your Full Series Registration Includes: All 9 courses, The Managing Rental Housing Textbook and all CCRM Course Material with Binder.

All classes have been approved for 3 class hours of CAA Continuing Education Credit and 3 hours of DRE Continuing Education Credit.

Series Schedule: Each Class and Final Exam are from 1:00 pm– 4:30 pm

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|---|---------------------------|
| <input type="checkbox"/> PMR100: Preparing the Property for Market..... | September 13, 2010 |
| <input type="checkbox"/> PMR101: Professional Leasing Skills and the Application Process..... | September 20, 2010 |
| <input type="checkbox"/> PMR102: The Move-In Process, Rent Collection and Notices..... | September 27, 2010 |
| <input type="checkbox"/> PMR103: Resident Issues and Ending the Tenancy..... | October 4, 2010 |
| <input type="checkbox"/> PMR104: Professional Skills for Supervisors..... | October 18, 2010 |
| <input type="checkbox"/> PMR105: Maintenance Management: Maintaining the Property..... | October 25, 2010 |
| <input type="checkbox"/> PMR106: Liability and Risk Management: Protecting the Investment..... | November 1, 2010 |
| <input type="checkbox"/> PMR107: Fair Housing: It's the Law..... | November 8, 2010 |
| <input type="checkbox"/> PMR108: Ethics in Property Management..... | November 15, 2010 |
| <input type="checkbox"/> FINAL EXAM..... | November 22, 2010 |
| <input type="checkbox"/> Entire Series | |

"All Courses require a 'Final Exam' for DRE continuing education credit."

Name (s) of Attendee: _____

Company: _____ AAGIE Member #: _____

Apartment Community: _____ Phone (____) _____

Address: _____ Suite / Apt # _____ Fax (____) _____

City: _____ Zip Code: _____ Authorized Signature: _____

Number of attendees: _____ @ \$75 for AAGIE Members / \$90 for Non-Members Total: _____

Number of attendees: _____ @ Entire Series \$525.00 AAGIE Members/\$725.00 Non-Members Total: _____

____ Check Enclosed (Payable to AAGIE) ____ Bill to AAGIE Account # _____ (AAGIE Members Only)

____ MC ____ VISA ____ AE

Credit Card Number: _____ Expiration: ____ / ____

Card Holder Printed Name: _____

Card Holder Signature: _____

Education Policy:

All registration fees are due prior to attending class.

No refunds for any no show or cancellation less than 48 hours of class. Fees will only be credited towards a future class.

Classes are subject to cancellation if minimum registration requirement is not met.