

# 2010 "HOW-TO" SERIES

Each How-To class provides attendees with in depth knowledge on specific subject matter including Inspections, Time Management, Marketing, Resident Retention, Applicant Screening, Notices, and much more. Class material is provided in each class.

Each Class is held from the hours of 9:00 a.m. – 11:30 a.m.

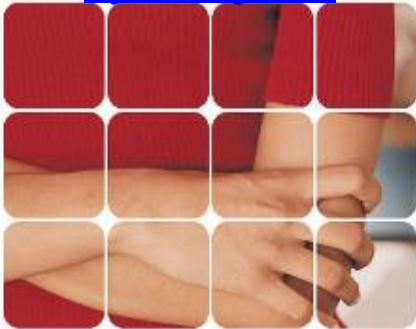
***Each class has been approved for 2 hours of CAA continuing education credit***

**AAGIE**  
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Suite 116  
Rancho Cucamonga, CA 91730  
Phone: 909.948.0784 Ext. 10  
Fax: 909.948.7625  
[crystal@aagie.com](mailto:crystal@aagie.com)

- October 20, 2010-** How To Use the Eviction Process
- December 15, 2010-** How To Prepare & Serve Notices

Submit your registration to  
Crystal Clayton,  
Events & Education Coordinator

Email: [Crystal@AAGIE.com](mailto:Crystal@AAGIE.com) Fax (909) 948-7625  
For questions, please call Crystal at (909) 948-0784 x10



Each class is held in the AAGIE office and is professionally instructed.

*Cost is \$30 per course per member and \$60 per course per non-member Courses may be taken individually*

Name of Attendee: \_\_\_\_\_

Company: \_\_\_\_\_ AAGIE Member #: \_\_\_\_\_

Apartment Community: \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ Suite / Apt # \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Number of attendees: \_\_\_\_\_ @ \$30 for AAGIE Members / \$60 for Non-members Total amount due: \_\_\_\_\_

Payment Method: \_\_\_\_\_ Check Enclosed (Payable to AAGIE) \_\_\_\_\_ Bill to AAGIE

\_\_\_\_\_ MasterCard \_\_\_\_\_ VISA \_\_\_\_\_ American Express

Card Number: \_\_\_\_\_

Card Expiration: \_\_\_\_ / \_\_\_\_

Card Holder Name: \_\_\_\_\_

Card Holder Signature \_\_\_\_\_

**Education Policy:**  
All registration fees are due prior to attending class.

No refunds for any no show or cancellation less than 48 hours of class. Fees will only be credited towards a future class.

Classes are subject to cancellation if minimum registration requirement is not met.

